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RETURN TO
RECORDS MANAGEMENT DIVISION

Reports 2) (Monthly)

RECORDS CENTER BRANCH Statistical Report

	Reporting Period 1 - 30 Sept. 1954	Fiscal Year To Date
Part I Record Holdings (cu. ft.)		
A. Records Accessioned	188	1142
B. Records Disposed of at Center	0	15
C. Records Holdings	7327	
D. Distribution Material Holdings	8529	
E. Total Holdings	15856	
Part II Reference Service on Records in Storage		
A. Documentary	632	1862
B. Informational	86	172
Part III Inter-Agency Reference Service	718	2034
A. Requests	2	6
Part IV Shelving Space Utilization (cu. ft.)		
A. Total Capacity	18,948	
B. Utilized	15,856	
C. Available	3,092	
Part V Supplemental Distribution		
A. Items Received for Distribution		
1. Intelligence Reports		
a. Initial Receipt	9624	24,532
b. Returns	3670	9,186
2. Information Reports	7281	17,054
3. Administrative Issuances	5948	22,210
TOTAL	26,613	72,982

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RECORDS CENTER BRANCH Statistical Report

	Reporting Period 1 - 30 Sept. 1954	Fiscal Year To Date
B. Items Furnished		
1. Intelligence Reports	2217	7172
2. Information Reports	2719	8207
3. Admin. Issuances	610	5556
TOTAL	5546	20,935
C. Reproduction Services (no. of pages)		
1. Ozalid Process	18,336	47,850
2. Photo Copy Process	476	2595
3. Ditto Process	658	1726
TOTAL	19,470	52,171
Part VI Initial Distribution		
A. Items Furnished		
1. Regulations	2802	19,971
2. Notices	18,278	44,697
3. Other	5423	16,458
TOTAL	26,503	81,126

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ROSSLYN SHELVING SPACE UTILIZATION

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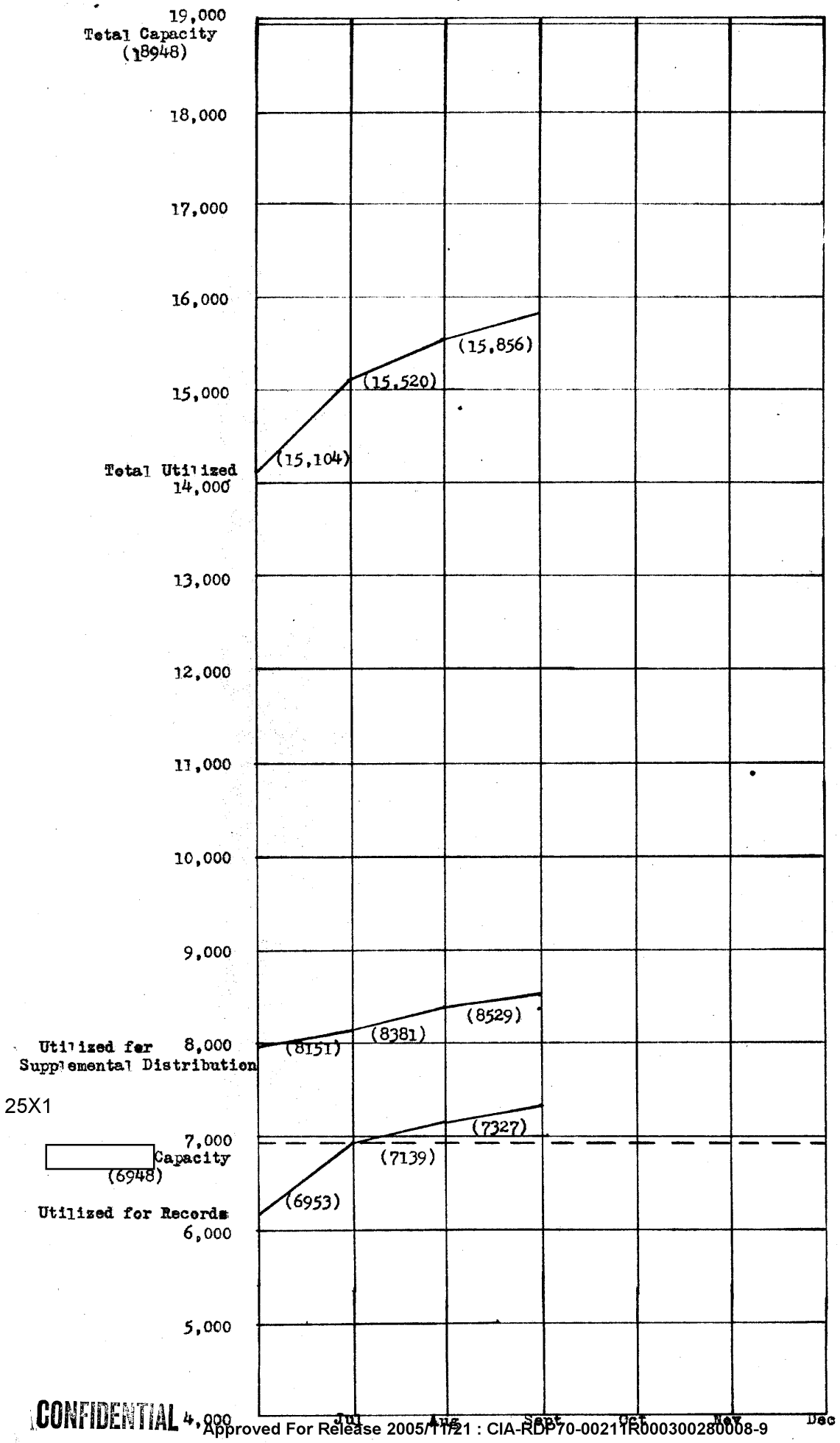
(In Cubic Feet)



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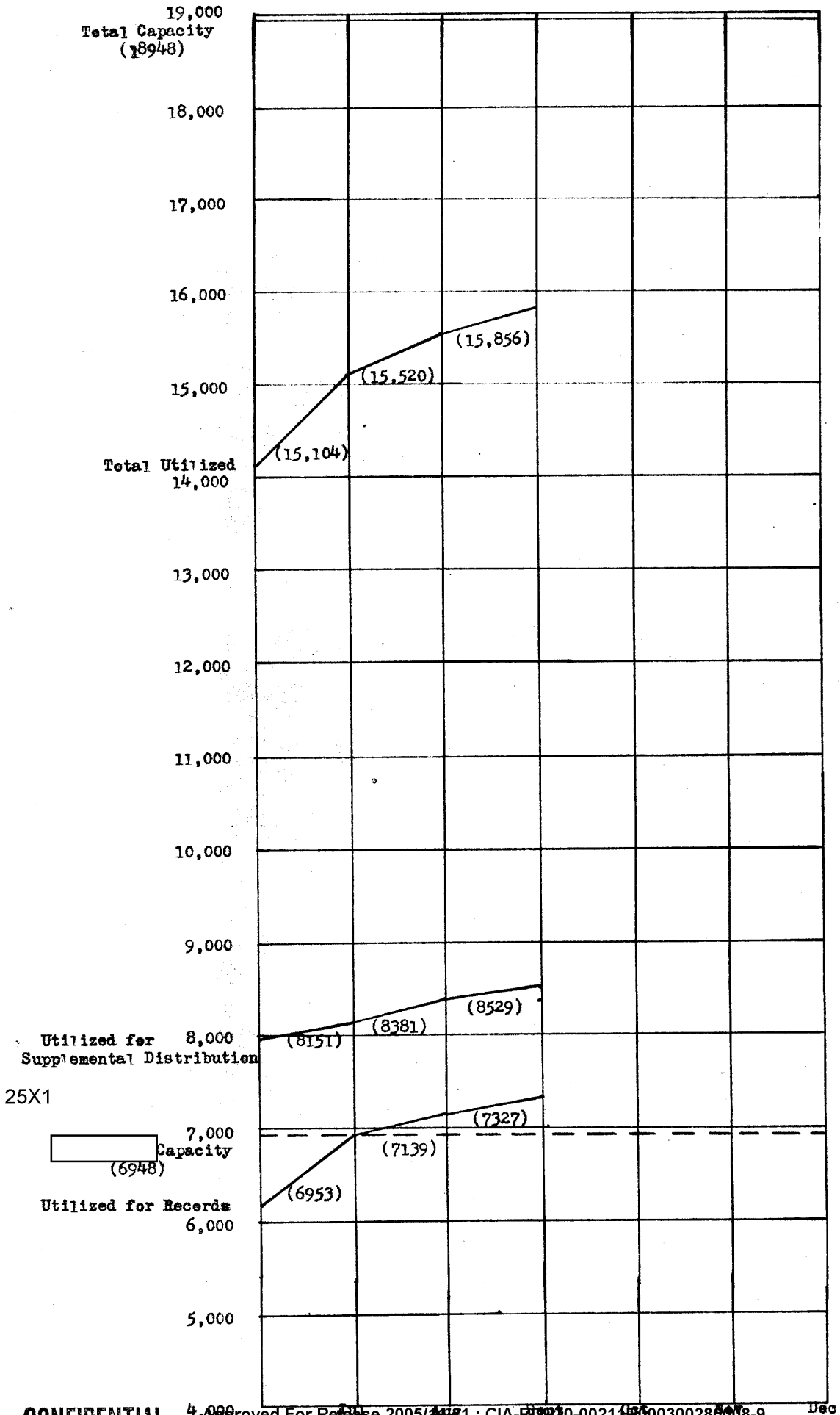

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